

City of Shannon Hills, Arkansas  
Regular City Council Meeting  
July 08, 2003

The Mayor called the meeting to order at 7:15 p.m.

The Mayor led the pledge of Allegiance.

Roll Call: Present were Mayor Davis, Recorder-Treasurer Curt Wilson, City Attorney Brent Houston and Aldermen Gina Daniel, Mike Kemp, Glenn Dinsmore, Rick Tribble, Linda Linkous, and Diane Everett.

Minutes of June 10, 2003 regular meeting were accepted on motion by Alderman Kemp, second by Alderman Daniel, and a unanimous voice vote.

Recorder-Treasurer Wilson pointed out that several special meetings had transpired and minutes had been taken but have not been approved. Having been previously distributed and reviewed, Minutes for meetings that took place on May 27, 2003, Jun 4, 2003, Jun 24, 2003, and Jun 26, 2003 were approved. The motion to approve was offered by Alderman Kemp with second by Alderman Everett. Voice vote was unanimous.

**Item 1.** A motion was made by Alderman Kemp that agenda item identified as "The East End Resolution" be moved to the front of the agenda and be the next item of discussion. The motion received a second from Alderman Dinsmore. Voice vote was unanimous.

A resolution, stating the support of the City of Shannon Hills, with regard to the efforts of a group of citizens in the East End Community to incorporate, was read. A motion was made by Alderman Kemp, with a second by Alderman Dinsmore to approve the resolution as read.

Discussion followed. County Prosecutor Robert Hertzfield, and others, spoke relative to the resolution.

After some discussion, a voice vote was taken on supporting the resolution. The roll call vote resulted in approval of the resolution with a vote of 6 in favor, 0 opposed.

**Department head reports:**

**Fire Dept:** Chief Mel Aldridge reported 4 fire calls and 9 rescue runs for past month. Number of calls served this year is just 30 below all calls for entire year of 2002. Also discussed FireWise program and problems with people stealing electric power by bypassing the meter.

**Police Dept:** Chief John Brown described meth lab activity and cases where electricity was being stolen. Written report was provided with counts and details.

**Court Clerk Report: presented in writing**

Discussion about five dollar per ticket contribution for jail construction fund. Also questions were asked about clerk hours and report format. Also Questions were asked about schedule for court funds occurring as required by auditor.

Mayor read figures from written report and hiring of new Judge.

**Item 2: Motion** by Alderman Kemp with Second by Alderman Dinsmore to add 2 "Sewer" resolutions to the agenda. Motion was approved with voice vote indicating no opposition.

Resolution 2003-07 is a resolution authorizing the Mayor to submit a grant application on behalf of the city of Shannon Hills. Only the title was read at this time because the entire document was read in a prior special meeting. After reading a motion was made by Alderman Kemp with second by alderman Tribble. Motion was approved by voice vote with no opposition.

Resolution 2003-08 is a resolution designating The Central Arkansas Planning and Development AGENCY as the Project manager entity for the up coming sewer expansion project for the city of Shannon Hills. Only the title was read at this time because the entire document was read in a prior special meeting. After reading a motion was made by Alderman Kemp with second by alderman Tribble. Motion was approved by voice vote with no opposition.

**Item 3:** Motion by Alderman Kemp with second by Alderman Everett to suspend the rules and add discussion relative to summer water usage and installation of second water meters to be used for watering lawns and/or filling swimming pools. Motion passed by voice vote with no opposition.

After some discussion a motion to reduce the fee for installation of a second or “sprinkler” meter from the current to \$125.00 or actual cost was made by Alderman Kemp. Alderman Everett provided a second. With some council members expressing a desire to obtain more information before taking action the motion failed in a roll call vote. Voting for the motion was Aldermen Kemp and Everett. Voting against the motion were Aldermen Dinsmore, Tribble, Linkous, and Daniel.

**Item 4.** It was acknowledged that the resolution, voted on earlier, declaring support of the city of Shannon Hills for the incorporation of the community of East End. The resolution was read, in its entirety, and voted on again. Motion for passage was made by Alderman Kemp. Second was offered by Alderman Dinsmore. Resolution was approved unanimously by voice vote.

**Item 5.** (First old business item) Amendment of Animal control ordinance. Following some discussion and agreement on minor modifications, a motion was made by Alderman Dinsmore to pass the amendment to the animal control ordinance (99-07) with the new document to be known as Ordinance 2003-03. Motion received a second from Alderman Daniel. The following roll call vote was unanimous with aldermen Tribble, Linkous, Everett, Daniel, Kemp, and Dinsmore all voting in favor. This was first vote on this amendment. 2 more votes are required for passage.

**Item 6.** Implementation of new Personnel Handbook... In spite of the fact that many people recall having implemented the document previously, no record could be found. No vote recorded in the minutes etc. Following some discussion about earning use and of sick leave, it was agreed to simply reconfirm the council’s approval of the Employee handbook as developed and approved in 2002. Motion to approve was offered by Alderman Kemp with second by Alderman Daniel. The motion was approved by roll call vote with no opposition. Voting for the adoption of the employee handbook were Aldermen Linkous, Tribble, Everett, Daniel, Kemp and Dinsmore.

**Item 7.** New Sewer rates effective July 1, 2003

The Mayor read the letter that went out with Aug water bills explaining the rate increase. Following some discussion about the method of applying the increase, a motion was offered by Alderman Kemp to approve the rate increase as described in the letter. The motion was seconded by Alderman Linkous. Voice vote indicated approval with no opposition.

**Item 8.** Police Chief, John Brown addressed the council concerning the need for replacement police cars. He reported that 2 cars were available through M & R and indicated that he felt we could save a lot on maintenance and repair costs if we got them and took one older car out of service. As a product of the discussion the treasurer presented his financial report. This was done because it was necessary for the council to have up to date information. A review of the April report disclosed an error.

A recess was taken at 9:00

Meeting reconvened at 9:20 Alderman Daniel had to leave during recess.

After a brief recess the treasurer reported that total expenses reflected in the April report were incorrect. A considerable amount of May expenditures had been applied to the system before the April report was generated and the totals in the April report included those expenditures. A new report will have to be produced and distributed.

After the financial issues were clarified, discussion returned to the topic of buying two used replacement cars for the Police Department.

A motion was made by Alderman Kemp with a second from alderman Dinsmore to authorize the purchase of the cars in question with up to Five Thousand (\$5,000.00) dollars. With the stipulation that the car currently being used by the chief would be put in use for patrolling, one of the purchased cars would be used by the Chief and the second car would be used by Officer Petty.

In a roll call vote: Aldermen Kemp, Dinsmore, Tribble and Linkous voted for the motion. Alderman Everett was out of the room and did not vote, Alderman Daniel have previously left the meeting and did not vote. The Motion Carries 4 to 0.

**Financial Reports:** Recorder-Treasurer reported that detailed financial report for April was available and that May would be out soon. He reported current fund balances, based on Bank statement reconciliation as:

General Fund:	\$24,294.14
Payroll Account:	\$925.74
Marshall's Fund:	\$19,518.02
LOPFI:	\$39,551.60
Street Fund:	\$75107.31

**Update** was given by the Mayor on the emergency light bulb and Storm radio projects. \$260.00 has been donated so far to purchase Light bulbs for those who need them. 32 people have signed up to purchase Storm Radios.

**Item 9: Motion** by Alderman Kemp to suspend the rules and add an issue concerning the Street Department to the agenda. Motion was seconded by Alderman Everett. The Mayor presented a plan to hire part time help to keep the park and roadside ditches cleaned. He proposed using money from the street salary line item that was unused due to having several

pay cycles with no street employee. His desire was to use young people in that capacity. After some discussion it was decided not to pursue that course of action.

**Comments:**

During the comments section Alderman Dinsmore voiced some concerns about the Court Clerks position. Some discussion followed and the end result was that a Special Meeting (Executive Session) was scheduled for June 22 at 6:00pm.

A motion to adjourn was made by Alderman Kemp, received a second from Alderman Everett, and was approved unanimously by voice vote.

Meeting Adjourned at 9:45pm 7-08-03

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Larance Davis, Mayor

Attest: \_\_\_\_\_  
Curt Wilson, Recorder-Treasurer